



# **ONE OCEAN PROTOCOL FOR CONSULTATION MEETINGS: RECOMMENDATIONS FOR THE FISHING AND PETROLEUM INDUSTRIES IN NEWFOUNDLAND AND LABRADOR**

ONE OCEAN  
Marine Institute  
155 Ridge Road, PO Box 4920  
St. John's, NL A1C 5R3  
Phone: (709) 778-0511  
Email: [Ashley.Woodford@mi.mun.ca](mailto:Ashley.Woodford@mi.mun.ca)  
[www.oneocean.ca](http://www.oneocean.ca)

## I. ABOUT

As the liaison organization for the fishing and offshore petroleum industries in Newfoundland and Labrador, One Ocean promotes and facilitates communication and information exchange between the two industry sectors. Since 2002, members of One Ocean have collaborated to improve the consultation process by identifying methods to facilitate effective communication and meaningful discussion.

Consultation meetings convene representatives of both industries to receive information and discuss proposed offshore operational activities giving participants the opportunity to convey industry perspectives, exchange information, identify mutual best practices and mitigation measures. Examples of offshore operational activities where a consultation meeting(s) may be convened include the tow out of an oil production platform, new seismic programs.

*Recommendations in this document have been identified by One Ocean members to improve industry consultations and are not meant to influence, form, or be adopted by regulatory entities or referenced as a requirement. The One Ocean Protocol for Consultation Meetings: Recommendations for the Fishing and Petroleum Industries in Newfoundland and Labrador is a property of One Ocean, strictly for information purposes and as such, One Ocean members assume no liability for its use or application. One Ocean reserves the right to make changes to the Consultation Protocol without notice.*

## II. PREPARING FOR A CONSULTATION MEETING

- ✓ Proponent to provide the fishing industry contact and One Ocean with an overview of the proposed activity (prior to the consultation meeting).
- ✓ Coordinate meeting date and venue (proponent in consultation with fishing industry contact), and confirm meeting logistics: date, time, location (address and meeting room).
- ✓ A hybrid-meeting model, allowing for both in person and virtual attendees, is the preferred meeting format. The meeting venue or host should ensure the necessary AV is available to conduct a hybrid meeting.
- ✓ Fishing industry contact to organize meeting attendees from their organization (ex. members, staff) and advise the proponent of expected number of participants.
- ✓ Proponent to supply the meeting agenda and materials (for circulation by the fishing industry contact to confirmed attendees).
  - Where possible, reference the Northwest Atlantic Fisheries Organization (NAFO) divisions on maps and material to describe the proposed activity location in conjunction with a production, exploration or significant discovery license number and/or basin name.
  - For Hybrid meetings, circulate login details and instructions for virtual participants.
- ✓ Exchange names, titles of staff participants (fishing industry) and proponent representatives attending and/or presenting at the consultation meeting.
- ✓ Review current One Ocean practices and protocols. See: [www.oneocean.ca](http://www.oneocean.ca) , and contact Ashley Woodford, Managing Director, One Ocean, phone: (709) 778-0511, email: [Ashley.Woodford@mi.mun.ca](mailto:Ashley.Woodford@mi.mun.ca), for more information.

## III. CONSULTATION MEETING:

Proponent presentations should include:

- ✓ Company profile and details of the proposed activity using audience friendly terms and explanations.

- ✓ Timing and location details for the proposed activity. Where possible, reference the Northwest Atlantic Fisheries Organization (NAFO) divisions on maps and material to describe the proposed activity location in conjunction with a production, exploration or significant discovery license number and/or basin name.
- ✓ Overview, including photo(s) of vessel(s) to be used for the proposed program (ex. drill rig, seismic ship, etc) and/or equipment.
- ✓ Illustrated awareness and knowledge of fishing activity through including fisheries data in the area(s) of the proposed activity. Fishing industry participants can provide valuable information on timing and location details (harvest/species) in the proposed activity region that may assist the proponents planning.
- ✓ Safety practices and mitigation measures.
- ✓ Presentations should also include adequate time for a Question and Answer session.

Consideration should also be given to review and discussion of One Ocean material relevant to the proposed activity.

At the end of the consultation meeting, it is beneficial to summarize key information, action items and the agreed “go forward” process.

It is suggested the proponent designate a representative to record meeting notes to be shared with One Ocean and fishing industry contacts as part of the follow-up process.

Distribution of an attendee sign-in is not recommended for consultation meetings.

#### **IV. CORRESPONDENCE AND FOLLOW-UP MEETINGS**

The inter-industry consultation process is not limited to one meeting. It is useful to schedule follow-up meetings to report on action items discussed at the initial consultation meeting. Distribution of meeting notes are a useful reference.

Depending on the proposed program, it is recommended that the fishing industry contact and proponent review relevant One Ocean practices and protocols determine applicability and process for implementation.

Developing a communication plan between proponent, fishing industry and One Ocean for the duration of the proposed activity can also provide the opportunity for continued dialogue and active updates.

#### **V. FISHING INDUSTRY CONTACTS**

##### **Fish, Food and Allied Workers Union (FFAW-Unifor)**

Contact: Katie Power, Energy Industry Liaison

Office: (709) 576-7276 Ext. 221

Email: [kpower@ffaw.ca](mailto:kpower@ffaw.ca)

Address: 368 Hamilton Avenue P.O. Box 10 Station C, St. John's, NL, A1C 5H5

Web: [www.ffaw.ca](http://www.ffaw.ca)

About: *Since 1971, the Fish, Food and Allied Workers Union has played a vital role in shaping the economic, social and cultural landscape of Newfoundland and Labrador. FFAW-Unifor represents 14,000 workers in*

*Newfoundland and Labrador, including 10,000 inshore fish harvesters and 4,000 members in the Industrial/Retail/Offshore Sector.*

**Association of Seafood Producers**

Contact: Renae Butler, Manager of Collective Bargaining

Office: (709) 726-3730

Email: [rbutler@seafoodproducers.org](mailto:rbutler@seafoodproducers.org)

[www.seafoodproducers.org](http://www.seafoodproducers.org)

Address: 10 Fort William Palace, Suite 103, Baine Johnston Centre, St. John's, NL, A1C 1K4

About: *The Association of Seafood Producers (ASP) is a not-for-profit industry trade association representing seafood producers in Newfoundland and Labrador. ASP Members operate processing plants throughout rural Newfoundland and Labrador and source raw material mainly from independent harvesters in the NL inshore fishery, as well as externally. Members are also involved in directed harvesting activities in the offshore fishery.*

**Ocean Choice International (OCI)**

Contact: Rick Ellis, Director, Fleet Operations

Office: (709) 782-6244

Email: [rellis@oceanchoice.com](mailto:rellis@oceanchoice.com)

[www.oceanchoice.com](http://www.oceanchoice.com)

Address: 1315 Topsail Road, P.O. Box 8190, St. John's, NL, A1B 3N4

About: *A fully vertically integrated company, OCI offers the widest variety of species to customers, including snow crab, lobster, cold-water shrimp, scallops, Atlantic cod, flounder & sole, redfish, Greenland halibut, mackerel and capelin. OCI has sales offices in North America, Europe and Asia and each year sell over 100 million pounds of product to over 30 countries.*

**Atlantic Groundfish Council**

Contact: Vanessa Byrne, Director of Fisheries Management and Science

Office: 782-640-6639

Email: [vanessabyrne@atlanticgroundfish.ca](mailto:vanessabyrne@atlanticgroundfish.ca)

<https://atlanticgroundfishcouncil.ca/>

About: *The Atlantic Groundfish Council (formerly known as the Groundfish Enterprise Allocation Council), represents year-round groundfish harvesters in Atlantic Canada. The Atlantic Groundfish Council is committed to a balanced, sustainable groundfish industry that puts the responsible management of the resource first and foremost.*

**One Ocean**

Contact: Ashley Woodford, Managing Director

Office: (709) 778-0511

Email: [Ashley.Woodford@mi.mun.ca](mailto:Ashley.Woodford@mi.mun.ca)

[www.oneocean.ca](http://www.oneocean.ca)

Address: One Ocean, Marine Institute, 155 Ridge Road, P.O. Box 4920, St. John's, NL, A1C 5R3